



STANDARDIZED OPERATING PROCEDURE FOR PURCHASERS OF REAL ESTATE PURSUANT TO REAL PROPERTY LAW 442-H

CITI LIVING SOLUTIONS (the "Broker") is making this Standardized Operating Procedure available on any publicly available website and mobile device application maintained by the Broker and any of its licensees and teams. Broker has copies of these Standardized Operating Procedures available to the public upon request at Broker's office location.

Please be advised that:

1. Broker does not require prospective buyer clients to show identification. *
2. Broker does require exclusive broker agreements.
3. Broker does not require pre-approval for a mortgage loan / proof of funds. *

* Although Broker may not require such information, a seller of real estate may require this information prior to showing the property and/or as part of any purchase offer.

Acknowledgement of Broker

A handwritten signature in black ink, appearing to read "Anu Dutta", is written over a horizontal line.

Anu Dutta, Licensed Real Estate Broker
Licensed as Anustup Dutta
Dated: 03/09/2026

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